

# Missouri Association of DECA Board of Directors Election Procedures

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## Rationale

The Board of Directors establishes policy for the Missouri Association. This Board, in consultation with the State Advisor, will oversee the operations of the Association.

A Board of Directors provides for continuity of Association policies and operations. The shared decision making process of the Board insures that varied points of view are represented when policies are established or reviewed. The Board of Directors provides a leadership development opportunity for chapter advisors, with opportunities for continuing service on committees and in leadership roles at the national level. Since the Missouri Association of DECA is a not-for-profit corporation chartered in Missouri, the Board of Directors provides for the organizational needs as established in the charter. The Board of Directors should also play a role in developing teacher and corporate support for the Missouri Association.

## Board Membership

The Board will consist of six members. Each member must be a chapter advisor, with at least three years of experience as a chapter advisor prior to assuming office.

Each Board member will represent a geographic area of the state, comprised of a pair of DECA districts. The pairings are as follows:

<u>Districts</u>	<u>Term Expires</u>
1 & 3	2009
2 & 5	2010
6 & 7	2011
8 & 9	2009
4 & 10	2010
11 & 12	2011

The term of office will be three years, beginning with the spring meeting. Board membership will be on a rotating basis, with two members elected each year.

The State Advisor will serve as an ex-officio, non-voting member of the Board.

Board members may be re-elected upon completion of their term of office.

If an elected Board member is unable to fulfill their term of office, the Board president shall appoint a replacement from the geographic region for the duration of the unexpired term.

Appoint someone until the next regularly scheduled election. The person is elected only from the unexpired election.

## Election Procedures

Board members will be elected from those nominated from each geographic area. Nomination forms may be submitted by the candidate or by others on the candidate's behalf. However, the nomination form must be signed by the candidate. Ballots containing the names of all candidates nominated within a geographic area will be mailed to each chapter advisor in the geographic area. A vote may be cast for one of the candidates.

Election will be by plurality vote. The candidate with the highest vote total will be elected to the Board. The election procedure will be handled by the Board Secretary.

In case of a tie vote, chapter advisors in the geographic area will re-vote for those candidates with tied vote totals.

The time line for conducting the Board of Directors selection is as follows:

March 1	Nomination forms mailed to chapter advisors
April 1	Nomination forms due
April 15	Ballots mailed to chapter advisors
May 1	Ballots due
May 15	New Board members announced

## Board of Directors Duties and Responsibilities

The role of the Board of Directors is to make policy decisions for the operation of Missouri DECA. The Board of Directors will not replace the District Advisors or Competitive Event Directors, or assume the responsibilities of these two groups.

The following is a sample of areas with which the Board may become involved:

- Competitive Events
  - District quotas
  - Awards
  - Minimum criteria
  - Event evaluations
- State Officer Election
- Conference Policies
  - Location
  - Structure
- Fund Raising
- Leadership Training

- Public Relations & Program Promotion
- Corporate Sponsorship
- Association Budget & Audit
- Scholarships
- Teacher Recognition
- Review Constitution & Bylaws
- Conduct Board Elections

The Board president will annually appoint an audit committee of three chapter advisors to review the audit of the State Association.

#### Election of Officers for Board of Directors

The Board of Directors shall elect from its members a President, President-Elect, and Secretary. The term of office for each shall be one year. The secretary of the Marketing and Cooperative Education Section of the Department of Elementary and Secondary Education shall be the association treasurer.

The president-elect shall have one year service on the Board of Directors prior to assuming office.

#### Meetings

The Board shall meet at least twice annually, at a place and time designated by the President. These meetings shall be in the spring prior to the MoACTE Summer Conference, and in the winter prior to the State CDC planning meeting. The president may call other meetings of the Board, with fourteen days prior written notice to Board members.

Board members' expenses to attend meetings will be reimbursed.

Decisions of the Board shall be made by majority vote. The conduct of business shall be guided by Roberts Rules of Order.